



MURRAY MAIN STREET

Downtown Farmers Market

Rules and By-laws

(Updated March 15, 2023)

ARTICLE ONE - ORGANIZATION:

1. The Downtown Farmers Market dba Murray Main Street is a 501(c)3 organization.
2. The fiscal year is shall be January-December under the tax id number set up for The Murray Main Street Program, Inc.
3. These by-laws will be incorporated into the Murray main Street by-laws and referenced in Article 14 Downtown Farmers Market. The application and rules will be stated within these by-laws and will be reviewed and reaffirmed with the Murray Main Street by-laws.

ARTICLE TWO – PURPOSE

The Market has been organized under the umbrella of the non-profit, Murray Main Street, for the following purposes:

1. To provide market capabilities for farmers to promote their products directly to the consumer.
2. To provide high-quality produce to consumers at a reasonable price.
3. To establish and maintain basic operating standards and representation for members.
4. To provide the market with publicity to promote the sale of local grown produce.
5. To provide market capabilities for area crafters to promote their products directly to the consumer.

ARTICLE THREE - LOCATION AND TIME:

1. The Downtown Farmers Market is located on Maple Street between 4th and 5th Streets and 5th Street between Maple and Poplar Streets.
2. The market is open every Saturday from 7am-Noon from May through October.
3. Dates, times and locations may vary slightly from year to year.

ARTICLE FOUR – MEMBERSHIP AND MEETINGS:

1. Membership is open to any farmer or crafter who meets all requirements as set forth by these by-laws. Membership shall be for the market beginning in March until the following February.
2. Vendors **MUST** pay the annual membership fee to set up at the market.
3. New vendor applications will be accepted beginning with the March pre-season meeting and continue through the last market day.
4. The membership fee will be set at \$50 for each vendor regardless of payment date.
5. There shall be at least one membership meeting held each year, in the first quarter of the calendar year.
6. The membership meeting will be advertised 30 days prior to said meeting.

ARTICLE FIVE – BOARD

1. The Murray Main Street Board will serve as the governing body of the Downtown Farmers Market.
2. The Organization Committee will be the management committee and shall meet monthly during the market season to handle all business pertaining to the Downtown Farmers Market.

ARTICLE SIX – DUTIES OF MANAGEMENT COMMITTEE

1. The duties of the management committee shall be to transact all business of the Downtown Farmers Market, to establish the policy of said market regarding programs of activities; to prepare a marketing plan for each operating period and recommend rates for said market.

ARTICLE SEVEN – RULES:

1. **No business license is required** for participation in the Downtown Farmers Market. If you choose to sell your goods at any other location in Murray, a Murray City “Business License” is required.

2. The Downtown Farmers Market offers a unique opportunity for local artists and craftspeople to sell their work; therefore, only work that is hand crafted will be accepted. Any commercial, manufactured or imported items will not be allowed. Murray Main Street reserves the right to determine whether goods or services are appropriate for sale or distribution at the market. **All prepared food MUST be prepared in a kitchen approved by the health department.**
3. To be able to give food samples, you MUST hold a Farmers Market Sampling Certificate. If you are cooking ready to eat meals at the market, you must have a Farmers Market Temporary Food Service Establishment Permit.
4. Placement of booths will be at the discretion of Murray Main Street.
5. Selling area should be kept clean and attractive. Participants are responsible for dismantling and cleaning their space before departing. Please be respectful and clean up after yourself before leaving.
6. **Signage is required for all products, stating the price of each item. Signage stating the origin of your produce is also required. New pricing signs will be provided for your use.**
7. **Minimum pricing is required on certain produce/products at the farmers market. If a vendor is found to be in violation of minimum pricing rule, vendor will be asked to correct the issue. Second offense will result in forfeiture of space and funds paid for space. No season payment will be refunded. Minimum pricing may vary throughout season.**
8. If you use scales, you **must** have **certified scales**.
9. Hawking (yelling at customers to come into your space) and approaching or soliciting customers in the common traffic areas is prohibited.
10. **Leaving the market prior to Noon on Saturdays is strongly discouraged**; however, if you must leave, inform market management so that you may be placed in a location that is least disruptive to the market. Ask management for assistance when ready to depart.
11. Stay within the boundary of your space. If you go over the boundary, you will be asked to move or charged extra. **DO NOT** exceed frontage allowed for market space. Vendors may set up and pay for no more than three (3) spaces.
12. If you choose to pre-pay for certain dates, those dates cannot be transferred to another date without prior approval.
13. To be a part of this market, you must be set up within the area designated as the market. Anyone set up outside the area will be required to have a business license and show proof of insurance.
14. Season pre-payment will reserve your space until 6:30 a.m. on market days. If you are not occupying the space at that time, we reserve the right to assign that space to someone else.
15. Any state or city policies/guidelines which are established as a result of a declaration of an emergency or pandemic shall be followed. Failure to be in compliance may result in forfeiture of space and funds for each occasion vendor fails to comply. No season payment will be refunded. This shall be at the absolute discretion of the market manager.

Murray Main Street agrees to advertise the Downtown Farmers Market each week in one or more venues. Murray Main Street will mass email members of organization, MSU and others.

The Murray Main Street Downtown Farmers Market is a community event organized by volunteers for the betterment of downtown, in support of area growers and vendors, and for the enjoyment of the attending public.

Participants are participating in this event at his/her own risk. He/she will agree to waive and discharge any and all claims against Murray Main Street and its representatives.

Any complaints about the Downtown Farmers Market activities, vendors, customers or volunteers must be submitted in writing to a Murray Main Street Board member and he/she will take the appropriate action. Do not discuss such issues with customers or other vendors.